



STAATLICHE HOCHSCHULE
FÜR MUSIK UND
DARSTELLEND KUNST
STUTTGART

HOW DO I USE MY LIBRARY ACCOUNT ONLINE?

Login

To log in to your library account online, go to the HMDK homepage at www.hmdk-stuttgart.de/home/ and click on either “University,” “Study,” or the two horizontal lines in the menu, then select “Library” from the options that appear. To get to the login page, scroll down a little to the section “Search and find media” and click on the word “Library catalog.” Alternatively, you can click on the link “My account” under the section “My account.” You can now log in using the “My account” button at the top left of the blue menu bar.

In the “ID number” field, please enter the library number on your university card, which begins with a “B.” **Please do not use your student ID number!** In the “Password” field, please enter your date of birth as an eight-digit number, including any zeros, but without dots or other separators.

Loan period renewal

You are now logged in and can view your loan overview, extend return dates, or reserve titles borrowed by other people. To extend

the loan period for the media you have borrowed, click on the first field in the service area. You now have the option of extending the loan periods either individually or for all media at once. Simply click on the box to the left of the due date and then on the desired button. On the right-hand side, you will find information on the renewability of the items you have borrowed, e.g., if an item cannot or cannot yet be renewed.

Reservations

You can reserve borrowed items at the counter. However, you can also do this using the online functions of your library account. You will find the corresponding button on the right-hand side of the screen. Simply search for the desired item in the library catalog while logged into your library account. From the list of results, go to the full display of the title and click on **“Order/Reserve”** on the right-hand side. Next, click on **“Continue”** to proceed with the order process or **“Cancel”** if you have changed your mind. To submit your order, click on **“Continue”**. Your reservations will now be displayed in your account overview. You can delete reservations for titles you no longer need here. Your fellow students will certainly appreciate this.

Logout

Don't forget to log out by clicking on the “Log out” button in the top right corner when you are finished.

Questions or problems?

If something does not work as described, if you have further questions, or if you need help, please feel free to contact us at any

time.

Contact:

HMDK Library

Phone: 0711 212 4665 (Desk)

Phone: 0711 212 4662 (Deputy Librarians, Staff)

Phone: 0711 212 4664 (Head Librarians, Staff)

E-Mail: bibliothek@hmdk-stuttgart.de