



Important Information for Freshmen Students

from A to Z

Content

Artists' Agency of the State University of Music Stuttgart	3
BAföG	3
Campus Radio	3
Canteen	3
Career Service	4
Change of Residence / Change of Name.....	4
Competitions	4
Contact Persons/Getting in Touch	4
Consultation Hours of the Rector's Office	5
Continuation of Studies (Re-Enrollment).....	6
Copiers.....	7
Course Book	7
Course Catalogue	7
Display Cases / Info Cases.....	7
Ensembles	7
E-mail Post Box.....	7
Events / Concerts	8
Grading upon Change of University	8
Grants / Scholarships	8
HochschulCard.....	8
HochschulSinfonieOrchester (HSO)	8
International Office	9
Instrument Insurance.....	9
International Student Mobility	9
Internet Access.....	9
Job/Employment Offers	9
Leave of Absence.....	10
Letter Boxes/Pigeonholes.....	10
Library.....	10
Language Courses (VESPA)	10
Lockers	11
Offers for First-Semester Students	11
Opening Hours	11
Practice Rooms.....	11
Re-enrollment / Tuition Fees / Students' Online Service (QIS-SOS)	12
Recording Studio.....	12
Student Council AStA (Allgemeiner Studierenden Ausschuss)	12
Student Registration Office / Examination Office.....	12
Studierendenwerk Stuttgart	13
Study and Examination Regulations	13
Teachers' Register	13
Teaching	13
Term dates and examination deadlines	13
University Sports	13
VVS (Public Transport).....	14

Artists' Agency of the State University of Music Stuttgart

As an agency, the artists' agency of the University advises, places and represents talented students and graduates of HDMK Stuttgart and with the help of lecturers also puts together full-length programs for concert organizers in the region. Its customers are private event organizers and a large number of commercial enterprises from Stuttgart and the Stuttgart region as well as cultural institutions, museums and other public establishments. The artists' agency is managed by mh-stuttgart GmbH, which is, among other things, responsible for further education offers (contact studies) and concert services. You will find further information on the artists' agency on www.kuenstlervermittlung-stuttgart.de or on the University website → [Service](#) → [Artists' Agency](#). Information on the contact studies: → [Study](#) → [Continuing Education Programs](#).

For further questions, you may contact the manager of mh-stuttgart GmbH, Ms Corinna Reimold: corinna.reimold@hmdk-stuttgart.de, office hours: see posting at room 6.43.

BAföG

The main source of capital for financing one's studies is BAföG (German state financing of school education and university studies financed according to the German Federal Education Funding Law [Bundesausbildungsförderungsgesetz](#)). If there are any questions, please contact the Studierendenwerk [organization that provides social, financial and cultural support services to students in Germany] Stuttgart - Amt für Ausbildungsförderung [office for financial study assistance]: Holzgartenstrasse 11, D-70174 Stuttgart or bafog@sws-internet.de.

Campus Radio

HORADS 88.6 is the campus radio for the Stuttgart and Ludwigsburg region. The broadcasting studio is located in the Hochschule der Medien (Stuttgart Media University). Since 2010 HORADS has officially been licensed as a teaching radio with its own VHF frequency and can be listened to in the Stuttgart metropolitan area and worldwide via live stream and RadioApp.

The radio allows students from the Stuttgart region to acquire media competence in radio broadcasting and to create their own journalist program. The focus of reporting and coverage are subjects from the fields of science and culture, from university life and the region. Students can gain experience in verbal and music program editing or support the IT or public relations departments. In addition to weekly broadcasts, HORADS offers workshops aimed at familiarizing students with these work areas.

The State University of Music and the Performing Arts Stuttgart has its own weekly broadcast (during the lecturing period on Wednesdays from 16:00 to 18:00 hours) which mainly reports on current topics of the HMDK. For further information please refer to the website: www.horads.de

Canteen

The University canteen is open weekly Monday to Friday from 08:00 to 19:00 hours (between terms to 16:00 hours). Food is served from 11:15 to 14:15 hours. The menu is posted in front of the canteen. You can pay for your food with the HochschulCard, but cash is also accepted. **Without a HochschulCard, the subsidy from the Studierendenwerk Stuttgart cannot be granted!**

Visiting students can obtain a guest card at the InfoPoint of the Studierendenwerk Stuttgart (Canteen I, Stuttgart centre, phone +49 711-693 80 77, office hours: Mon to Fri 11:00 to 14:30 hours). For further information see www.studierendenwerk-stuttgart.de/gastronomie. Without a guest card or HochschulCard, students must pay the full price.

Career Service

The Career Service is available for students and graduates of the HMDK Stuttgart. It provides information, consultation and qualification to help graduates in the transition from their studies to their profession. Its services are available to you during and after your studies free of charge. In each semester, the Career Service offers workshops on subjects related to students' careers focusing on self-management and self-presentation. You can register for the workshops via e-mail.

Contact person: Simone Enge, room 8.26, +49 711- 212-4609, simone.enge@hmdk-stuttgart.de, office hours: Thu 10:00 - 12:00 hours and on appointment. For more information please refer to our website → [Facilities](#) → [Career Service](#)

Change of Residence / Change of Name

Please inform the Student Registration Office / Examination Office (room 9.33) immediately of any change of residence and any change of name. Any change of name must be confirmed by submitting an according document. You can change your address on your own in our [online system QIS-SOS](#).

Competitions

Felix Mendelssohn Bartholdy Hochschulwettbewerb (competition of the German conservatories and of the Stiftung Preußischer Kulturbesitz - Prussian Cultural Heritage Foundation). Information and registration: Please check the posters and separate call for competition entries.

Ms Sarah-Kay Shehata, room 9.34, phone 212-4677, fax 212-4632, sarah-kay.shehata@hmdk-stuttgart.de

Please also check the postings on all bulletin boards in the building.

Contact Persons/Getting in Touch

Questions regarding the curriculum and the course of the studies should be addressed to Professor Matthias Hermann. Additional points of contact for questions regarding studies are lecturers (in particular the **major field of studies lecturers**), deans of studies and department heads.

The bodies responsible for **student-related questions** are the student bodies (student representatives of the departments) or the student council AStA (student representatives from the entire university, found in room 6.10).

The **liaison lecturers** for the students are Prof. Christian Lampert and Ms Maria Sofianska.

The **equality commissioner** is Ms Sabine Kraut, room 6.25, phone: +49 711 603197

The **commissioners for disabled students and students with a chronic disease** are Prof. Christine Busch, room 6.12, phone: + 49 711 6207295 and Prof. Mini Schulz, room 4.21, phone: +49 711 603664

The **trusted representative for severely handicapped persons** is Mr. Marcel Grashei, room 8.37, phone: 212 4662

Musicians' medical and musical physiological consultation: Ms Alexandra Müller, room 6.25, Tue, Wed, Thu by prior arrangement at ale.mue@web.de

Another contact point is the ► [Student Registration Office/Examination Office](#)

Faculty I (Composition, Music Theory/Aural Training, Musicology/Music Pedagogy/EMP)

Dean Prof. Dr. Andreas Meyer

Vice Dean Prof. Siegfried Eipper

Study Dean Prof. Dr. Sointu Scharenberg

room 10.01, post office box 233, e-mail sointu.scharenberg@hmdk-stuttgart.de

Secretariat

Claudia Heupel, room 9.13, phone 212-4603, claudia.heupel@hmdk-stuttgart.de

Business hours: Monday to Friday 09:00–12:00 hours

Faculty II (Wind Instruments/Percussion, String and Plucked String Instruments, Jazz/Pop)

Dean Prof. Marc Engelhardt

Vice Dean Prof. Anke Dill

Study Dean Prof. Rainer Tempel

room 10.05, post office box 180, e-mail rainer.tempel@hmdk-stuttgart.de

Secretariat

Karin Kögler, room 9.13, phone 212-4679, karin.koegler@hmdk-stuttgart.de

Business hours: Monday, Wednesday, Thursday 09:00–12:00 hours

Tuesday 14:00–17:00 hours

Wednesday 13:00–16:00 hours

Faculty III (Piano, Organ, Historic Keyboard Instruments, Conductor Training/Vocal Ensemble/Orchestra)

Dean Prof. Jürgen Essl

Vice Dean Prof. Friedemann Rieger

Study Dean Johannes Mayr | post office 115, e-mail le-ma@t-online.de &

Prof. Denis Rouger | room 8.23, post office box 21, e-mail denis.rouger@hmdk-stuttgart.de

Study Dean for Concert Examination/Stage Examination Prof. Dr. Ludger Lohmann

room 3.03, post office box 169, e-mail lu.gi.lohmann@t-online.de

lu.gi.lohmann@t-online.de

Secretariat

Sandra Lotoz, room 07, phone +49 30 212-4634, sandra.lotoz@hmdk-stuttgart.de

Business hours: Monday to Thursday 09:00–12:00 hours

Tuesday 13:00–15:30 hours

Faculty IV (Performing Arts, Vocals, Spoken Arts/Communication Pedagogy)

Dean Prof. Annegret Müller

Vice Dean Prof. Stephanie Rinke

Study Dean Prof. Carola Grahl

(post office box 148, e-mail carola.grahl@hmdk-stuttgart.de)

Secretariat

Bettina Röser, room 9.07, phone 212-4635, bettina.roeser@hmdk-stuttgart.de

Business hours: Tuesday to Friday 09:00–12:00 hours

Wednesday 13:00–15:30 hours

Consultation Hours of the Rector's Office

Rector: **Dr. Regula Rapp**

rektorin@hmdk-stuttgart.de

Consultation hours: by prior arrangement

Secretariat: Gertrud Mezger room 9.26
phone 212-4636, fax 212-4632
gertrud.mezger@hmdk-stuttgart.de

Consultation hours: Monday to Friday 09:00–12:00 hours
Monday to Tuesday 13:00–15:30 hours

Prorector: Prof. Stefan Fehlandt
stefan.fehlandt@hmdk-stuttgart.de

Consultation hours: Monday and Tuesday 10:00–12:00 hours, by appointment
room 9.29

Secretariat: Gertrud Mezger room 9.26

Prorector: Prof. Matthias Hermann
matthias.hermann@hmdk-stuttgart.de

Consultation hours: Monday to Thursday by appointment room 9.29

Secretariat: Gertrud Mezger room 9.26

Prorector: Prof. Dr. Hendrikje Mautner-Obst
hendrikje.mautner@hmdk-stuttgart.de

Consultation hours: by appointment room 9.30

Chancellor: Christof Wörle-Himmel
phone 212-4637, fax 212-4632
christof.woerle-himmel@hmdk-stuttgart.de
room 9.27

Secretary: Gertrud Mezger room 9.26
phone 212-4636, fax 212-4632
gertrud.mezger@hmdk-stuttgart.de

Consultation hours: Monday to Friday 09:00–12:00 hours
Monday to Thursday 13:00–15:30 hours

Continuation of Studies (Re-Enrollment)

Students who are enrolled and intend to continue their studies in the next semester, must re-enroll in a timely manner by paying the fees and contributions due. This is made via our students' online service (QIS-SOS) by direct debit.

Re-enrollment dates: - for the summer semester: 02 to 19 January
- for the winter semester: 01 to 19 June

The online re-enrollment is made via the university's Website [Service → Re-enrollment → Online re-enrollment](#). For this purpose you can use the PC workstations in the internet pool, room 6.09. You will find guidelines on the University's website.

Students who do not intend to continue their studies must be exmatriculated (§ 62 para. 2 No. 3 of the German states' university law).

If the time for declaration of the continuation of studies (see above) is exceeded, an **additional** fee of € 40.00 will be charged.

Persons not wanting to use the online re-enrollment service are asked to use the remittance slips of the Landesoberkasse Baden-Württemberg available from the Student Registration Office/Examination Office (room 9.33). The same applies to money transfers from abroad. In such cases an online re-enrollment is not possible.

Please NEVER make any money transfers to the account of HMDK Stuttgart.

Copiers

The copiers are in the room next to the Cafeteria, in the direction of the Acting department. On level 6, 7 and 8 there are more copiers; however, those on level 7 are mainly intended for lecturers/teachers. The HochschulCard doubles as a copier card (however, it needs to be charged → see [HochschulCard](#)). In the event of copier malfunctions/defects please contact the caretaker services.

Furthermore, PDF documents can be printed directly from your storage medium (USB stick). The normal printing costs apply also in this case. You can also use the copiers as scanners - either when forwarding to your own e-mail address or to a storage medium (USB).

Course Book

Your course book serves to collect the study progress sheets of individual semesters. **At the end of each semester**, it must be submitted to the faculty secretariats for documentation. You receive your course books in the Student Registration Office / Examination Office. At the end of the semester the teachers certify the students' successful attention to the courses. Incomplete course books can have a negative effect on your examination registration, etc.

Course Catalogue

You will find all important information related to university teaching (lectures/seminars on offer, when and where) as well as a list of teachers (most of them also with their address and phone number) on the University website at www.hmdk-stuttgart.de. The [online course catalogue](#) can be found in the Study section.

For Music Science and Music Pedagogy an additional annotated course catalogue is available on the website and in the library, giving more detailed information on the individual courses/events.

Display Cases / Info Cases

In the display cases on **level 5**, each faculty unit as well as the Student Registration Office/Examination Office have a fixed place.

There students can find information on examinations (dates, times), dates and times of timetable discussions and information related to cancellation of lessons (e.g. due to illness).

Ensembles

For information on ensembles please refer to the [Studios and Ensembles](#) portion of our website or the online course catalogue.

E-mail Post Box

An e-mail post box was created for you. For further details and access information please refer to your home directory. ([See Internet access](#)).

Events / Concerts

A listing of the large number of events taking place on our premises can be seen in the brochure *Künste im Turm* [Arts presented in the tower]. Students have free admission to University events. The same applies to performances in the Wilhelma-Theater (however, for these you need to book tickets on the phone or at www.wilhelma-theater.de).

The Staatstheater Stuttgart (opera and ballet) offers a limited number of free tickets for University students. A waiting list is posted at the AStA office where you can write your name for the performance you intend to watch. The tickets must be collected in good time at the box office (Königstrasse 1B, Theaterpassage) or at the evening box office (30 minutes before the performance starts). If the tickets are not collected, you will be banned for the remainder of the current semester.

In the same way you can get reduced tickets (2 € price reduction) for selected performances in the Liederhalle.

Grading upon Change of University

Students coming from another university must be graded immediately after enrollment. Students are requested to submit their study records issued by the previous university so that any previous course achievements can be fully acknowledged. For further details please contact Professor Matthias Hermann, room 9.29. You can submit the documents at the Student Registration Office/Examination Office.

Grants / Scholarships

Information on grants can be found on our website under [Study, Enrollment](#) in the Financing section; the Gesellschaft der Freunde der Hochschule [association of the friends of the University] on www.gdf.hmdk-stuttgart.de.

HochschulCard

The HochschulCard (University card) is issued to all students at the beginning of their studies by the Student Registration Office. It offers different functions: It serves as a student ID (granting students' discounts for a large number of events), library card, copier card, VVS ticket (Stuttgart urban public transport) and as a wallet. In order to use the wallet function (payment), the card must first be charged using your EC card (on level 6, Cafeteria). With your HochschulCard you can eat in the canteen at a reduced price. Practice rooms can only be booked with a HochschulCard.

The initial registration is free of charge. To obtain an additional HochschulCard, 10 € will be charged, e.g. if the original was lost, misused or the chip destroyed. You can apply for a new card with Ms Röser (room 9.07).

HochschulSinfonieOrchester (HSO)

The HochschulSinfonieOrchester (HSO - University Symphony Orchestra) is the largest orchestra and the focal point of professional orchestra training (Bachelor or Master of Music) of HMDK Stuttgart. The students themselves are responsible for their schedule, program, rehearsal plans and any changes thereto. Such information is published by the Orchestra Office on levels 6 and 8. You will find the HSO Orchestra Rules here as well as on the website. Contact person: Simone Enge, room 8.26, +49 711- -212-4609, simone.enge@hmdk-stuttgart.de, office hours: Monday 10:30 - 12:00 hours, Tuesday 14:30–16:00 hours and by appointment.

International Office

The International Office offers a wide variety of services regarding international student stays and international studies. If you intend to stay abroad for a semester during your studies, the International Office is the right place to advise you. Its responsibilities include, among others:

for students of the State University of Music Stuttgart:

- Giving advice and information regarding stays abroad and scholarships/financing
- Offering advice and support to outgoing ERASMUS students

for international students of the State University of Music Stuttgart:

- Consultation services and support for incoming ERASMUS students and Free Movers
- Providing advice and support to program students
- Acting as a housing agency

for staff of the State University of Music Stuttgart:

- Supporting lecturers' teaching mobility under the ERASMUS program
- Supporting staff mobility under the ERASMUS program

For more information please refer to the website → [About us](#) → [International Office](#).

Instrument Insurance

Instrument insurance is not offered by the State University of Music Stuttgart. Ms Fellermeier (room 9.08) can give you further information on the insurance of your instrument.

International Student Mobility

Information on international student exchange programs: see International Office.

Internet Access

PCs with internet access are available to you in the computer room on level 6 (room 6.09, next to the AStA room) and in the library.

The access data for first-time use of the PCs in the computer room are available from Ms Fellermeier (room 9.08) (please bring your student ID). Detailed instructions are available in room 6.09.

The W-LAN access "eduroam" is available in the canteen, library and the HORADS corner as well as in the work areas of levels 6 and 7.

Registration: User name: mhs.XXXX@studpool.mh-stuttgart.de (for XXXX please enter your student registration number)

Password: personal password for computer use in the computer room. For initial registration please request the password from Ms Fellermeier.

Job/Employment Offers

see [Career Service](#) and postings in the corridors

Leave of Absence

Students must submit an application (complete with requisite documentation, e.g. contract copy in case of orchestra/theatre contracts) signed by the major field of studies lecturer and dean, and for orchestral instruments by the orchestra manager, in the semester before your leave of absence, if possible.

In case of illness or pregnancy (upon submission of a medical attestation or a gynecologist's document of maternal prenatal care) this is possible at a later date in the semester, however, no later than 6 weeks from the beginning of the semester. You can review more detailed information in the AStA office.

Blank forms are available on the shelves on level 9, at the Student Registration Office/Examination Office (room 9.33). The application must be submitted at the office of the secretariat of the Vice Dean, to Ms Mezger (room 9.26). Professor Matthias Hermann will make a decision regarding the application.

Essentially, a confirmation application must be submitted even if the leave of absence was approved. For this, a contribution to the Studierendenwerk (organization providing social, financial and cultural support services to students in Germany), the contribution for financing the StudiTicket (students' ticket) and the fee to cover the administration costs must be paid.

Letter Boxes/Pigeonholes

The letter boxes/pigeonholes of the teachers, faculties, Student Registration Office/Examination Office and the (general) administration of the University are located at the gate on level 5.

Library

Our university library is located on level 8. Introductions on using the library and library "training" for first-semester students are held at the beginning of each semester.

Opening hours of the university library:

Monday to Friday 10:00–18:00 hours (loan desk until 17:00 hours)

Between terms: Mon to Fri 11:00–14:00 hours

Reading room: library 8.01, phone 212-4665, bibliothek@hmdk-stuttgart.de

Information/renewal of media loans: phone 212-4664 or phone 212-4662

A book scanner is available in the library.

In addition, the collections of the *Württembergische Landesbibliothek* (next to the University) and the *Musikbücherei* (department of the city library Stadtbücherei on Mailänder Platz 1 in the Europaviertel) may be useful for your studies.

Language Courses (VESPA)

The Verbund für Sprachenangelegenheiten (VESPA - union for language matters) is an association of four universities in Stuttgart: Hochschule der Medien, Hochschule für Technik, Staatliche Akademie der Bildenden Künste und der Staatlichen Hochschule für Musik und Darstellende Kunst. In the future, not only will the language training offers of their own university be open to students, professors and employees, but also the courses of partner universities. The courses offered are, among others, German as a foreign language, German as a language of science, English, Italian, Portuguese, Japanese, French, Spanish, Chinese or Russian. An online language training course for English and Spanish and for German as a second language completes the range of subjects.

You will find further information on our VESPA website (<http://www.sprachenverbund-vespa.de/>).

During terms we regularly offer VESPA consultations at our University. VESPA project coordinator Dr. Britta Lintfert is available to answer any questions regarding our language training offer.

Contact details: vespa@hdm-stuttgart.de, +49 711 8923 2042

Lockers

There is a waiting list for the lockers on the premises which is posted at the AStA office and to which students can add their names. The locker operator will post a list of the students who are assigned a new locker. Part of the lockers must be shared among several students. Acting and EMP (Elementary Music Pedagogy) come under special regulations, and cellists have their own locker list. A deposit of 25 € must be paid for each locker.

Offers for First-Semester Students

As a rule, at the beginning of each semester, there is a first-semester student breakfast as well as a first-semester evening for becoming acquainted. For more details please refer to the introductory materials presented to you upon admission and the posters on display in the university building.

Opening Hours

Main building: Urbanstrasse 25, D-70182 Stuttgart, gate: phone +49 711 212-4620

during the lecture period:

Monday to Friday:	07.30–22:45 hours
Saturday:	08:00–22:45 hours
Sunday:	08:00–22:45 hours

in the time between terms:

Monday to Friday:	07.30–17:00 hours
Saturday, Sunday and on public holidays	08.00–22:00 hours

Opera School Konrad-Adenauer-Strasse 30, D-70173 Stuttgart
(Staatsgalerie, entrance from Eugenstrasse)

Puppentheater Urbanplatz 2, D-70182 Stuttgart
phone +49 711 212-4743 or -4744
fax +49 711 212-4746

Wilhelma Theater Neckartalstrasse 9, D-70376 Stuttgart
phone +49 711 95 48 84 95
www.wilhelma-theater.de

Practice Rooms

The HochschulCard allows you to book one of the practice rooms on level 2 at the terminal at the gate (possible up to 24 hours in advance). You must then open the door within 5 minutes using your HochschulCard. The rooms are available for use around the clock. In order to practice there outside of normal University opening hours you must reserve a room in advance. The practice time is 2 hours maximum. After that time you must log out by deleting your booking at the terminal in the basement. Only afterwards may you book a new practice room.

The practice rooms on levels 5 and 7 (key-locked rooms) are assigned by the person at the gate. In order to use these rooms you need to enter your name in the "waiting list" at the terminal. You will then be assigned a room. The practice time is 2 hours maximum. After that time you must book a new time and date.

You may also practice in the teachers' classrooms, if they are not occupied and if your teacher recorded your name with the gate.

If the maximum practice time is exceeded or if you do not use your booked room (in time), your HochschulCard will be blocked for 24 hours. Cards blocked for more than 24 hours will be unblocked by Ms Fellermeier (room 9.08) after expiry of the blocking time.

Re-enrollment / Tuition Fees / Students' Online Service (QIS-SOS)

For information on re-enrollment see the section "Continuation of studies".

For information on tuition fees go to [→ Study → Enrollment → Tuition fees](#).

Our online system offers different functions. You can pay the fees and contributions necessary for continuing your studies online via [QIS-SOS](#) by means of direct debit (NO standing debit order!), enter or change your present semester and/or home address and print out certificates of enrolment (study and BAföG attestations). For your first registration, the login consists of your student registration number, e.g. "1111" and your date of birth in the form "DDMMYYYY", e.g. "240118'985".

Recording Studio

The recording studio is open to university members. The head of the recording studio Prof. Piet Meyer (piet.johan.meyer@hmdk-stuttgart.de) decides on the applications submitted for its use.

Student Council AStA (Allgemeiner Studierenden Ausschuss)

As an executive part of the student body, AStA represents the interests of the students in the university (with 3 students acting as members of the Senate) as well as outside the university. AStA is the point of contact for all students, and is responsible for assigning lockers and giving out free opera and concert tickets.

The AStA office is on level 6 (room 6.10). The office hours are posted at the AStA office. AStA is available by e-mail at asta@hmdk-stuttgart.de.

Tutorial for international students: Since the 2013/14 winter semester, two students have been looking after the matters of students from abroad (questions regarding their visa, finding lodging, establishing a class schedule, etc.). In cooperation with AStA they organize international evening meetings and round-table discussions. Contact: international-asta@hmdk-stuttgart.de

Student Registration Office / Examination Office

This office is the point of contact for examinations, changing teachers, holiday semesters, extension of study time, re-enrollment, etc.

Consultation hours during terms:

Monday to Thursday 09.30–12:00 hours (Friday closed)

Shorter office hours between terms.

Contact persons/getting in touch:

Birgit Aust, room 9.33, phone 212-4650, birgit.aust@hmdk-stuttgart.de

Diana Herter, room 9.33, phone 212-4650, diana.herter@hmdk-stuttgart.de

Sarah-Kay Shehata, room 9.34 (Head of Student Registration Office / Examination Office)

Studierendenwerk Stuttgart

Detailed information on housing, child day care, loans + insurance, legal and social consultation, psychological counseling, BAföG, etc. can be found on the website of the Studierendenwerk Stuttgart: www.studierendenwerk-stuttgart.de/

Study and Examination Regulations

A link to the study and examination regulations can be found on the website of HMDK Stuttgart in your course of studies' section. The curricula and profiles are also shown here.

Teachers' Register

The register of teachers/lecturers can be viewed on the website of HMDK Stuttgart: in the category "Our University" under [Register of Persons](#). If you select the TEACHERS category, they are listed in alphabetical order. There you will also find the e-mail addresses of the teachers.

Teaching

In addition to individual and group lessons, seminars and lectures as well as ensemble projects are held which are listed in the [online course catalogue](#). Teacher assignments as well as the dates for schedule discussions will be published at the beginning of the semester in the display cases on levels 5 and 10.

Please remember: Participation in the events listed in the study course sheets must be documented **at the end of each semester** and submitted to the faculty secretariat.

Term dates and examination deadlines

Important dates such as semester dates, lecture times, holiday dates, entrance examination dates, etc. are published on our website under [→ Study → Term dates and examination deadlines](#) are posted in the display cases on level 5 and at the Student Registration Office / Examination Office on level 9.

University Sports

Students of HMDK Stuttgart can take advantage of the sports offer from Stuttgart University. Registration is made via the University website: www.hochschulsport.uni-stuttgart.de/. The costs will be reimbursed retroactively by HMDK. For more information please contact Ms Töpfer (room 9.08).

VVS (Public Transport)

Your student ID (HochschulCard) allows you to use the Stuttgart urban transport (interurban railway, underground and in part also the Deutsche Bahn railway) at certain times (Mon - Fri from 18:00, Sat, on Sundays and holidays all day long) free of charge.

In addition, students can buy a StudiTicket from VVS (Verkehrs- und Tarifverbund Stuttgart - Stuttgart urban traffic union). StudiTickets are valid for 6 months. They can be used for any number of rides in the entire VVS network (Stuttgart urban transport area) without any restriction in time. Sales agents near the University: at Charlottenplatz or at the main station. **You can also purchase the ticket online.**