

## GENERAL APPLICATION QUESTIONS

### Where do I find information on study programs, study requirements, entrance examinations, etc.?

You can find information on our study programs, study requirements, entrance examinations, etc. on our [website](#) under the “Application” tab.

### When does the application period for the entrance examination end?

The application deadline for the entrance examination for the winter semester ends on 01 April (studies begin in October), for the summer semester on 01 November (studies begin at the end of March). The application needs to be submitted via the online portal and by sending in the required documents by mail.

### When do the entrance examinations take place?

You can find the exact date of the entrance examination for your instrument / study program [here](#). Furthermore, you will find the date, time and room number in your invitation to the entrance examination.

### Where and when can I apply for the entrance examination?

You can apply for the winter semester from 01 March to 01 April, and for the summer semester from 01 October to 01 November in our online portal.

Exceptions to this are the study courses for a Bachelor and a Master in Jazz & Pop as well as Performing Arts, Puppetry, Spoken Arts and Communication Pedagogy, Elementary Music Pedagogy, Master Theory and Practice of Experimental Performance and the advanced education Master classes, to which students are accepted only once per year for the winter semester. Please note that the deadline for the entrance examination for the Bachelor program in Acting is 01 November.

### Can I apply for several study programs simultaneously?

Yes, you can. However, after the entrance examination has been passed successfully, the rector’s office decides on a case-by-case basis whether the applicant will be admitted to both study programs. Please note that in this case you will need to submit duplicate application documents and pay double processing fees.

### What is the fee for the entrance examination?

The fee for the entrance examination is 50 €. Bank details and current information can be found in the menu item “[Application Deadlines and Documents to be submitted](#)” on our website.

### Can I send my application documents by e-mail?

No. Please submit your online application via the portal, print out the online application form and send your documents by mail to the following address:

Studierendensekretariat / Prüfungsamt, Urbanstraße 25, 70182 Stuttgart

### Which documents do I need to submit?

The following documents must be submitted to the examination office within the deadline:

- the printed online application
- a tabular curriculum vitae with information on your school graduation, your prior education and, if applicable, artistic activities as well as a passport photo
- proof of payment of the 50 € processing fee
- a certified copy of your university entrance qualification (as a rule your school graduation diploma)

- applicants who do not have a higher education entrance qualification: a declaration that they intend to take the aptitude test for admission to the State University of Music and Performing Arts Stuttgart pursuant to Sec. 58 para. 7 of the Land law on universities and colleges
- for applicants for the Puppet Theatre program: a medical health certificate indicating that you do not carry any infectious diseases
- for applicants for the Acting and Speech Training/Elocution program: a certificate issued by an ENT specialist stating that there are no voice or speech disorders
- for minors: a declaration of consent signed by the parents or legal guardians
- for Chinese applicants: a current certificate from the APS (Akademische Prüfstelle - Academic Testing Unit) of the German Embassy in Beijing. Applicants already residing in Germany must also submit a certificate from the APS with the German Embassy in Beijing. For further information click [here](#).

Further information can be found in the menu item "[Application deadlines and documents](#)" on our website.

### **Which language is used at the university?**

All courses are held in German.

### **How can I prepare for the examinations in the theoretical mandatory subjects music theory and aural training?**

[Here](#) you find sample tests for the examinations in music theory and aural training.

### **Is it possible to begin studies in a post-graduate course (Master course, concert examination) if the first qualifying degree has not yet been obtained?**

No, this is not possible. If admitted to the program, the first qualifying degree must have been passed by the date given in your admission letter.

### **How can I cancel my entrance examination? Is the examination deemed "not passed" in this case?**

Please deregister through the online portal and by sending an email to [bettina.roeser@hmdk-stuttgart.de](mailto:bettina.roeser@hmdk-stuttgart.de). A properly cancelled examination is not deemed "not passed", and you can take the entrance examination two more times afterwards.

### **How often can I take the entrance examination?**

You can apply twice for your major subject.

### **Do I need to specify my preferred instructor?**

No, you do not need to specify your preferred instructor.

### **Can I change my indicated choice of preferred instructor and/or specify one subsequently?**

Yes, you can. However, the assignment to your preferred instructor cannot be guaranteed.

### **Can I study music without a secondary school diploma?**

Yes, if you want to apply for the Bachelor program in Music. When applying, you need to submit a declaration that you intend to take the aptitude test for admission to the State University of Music and Performing Arts Stuttgart pursuant to Sec. 58 para. 7 of the Land law on universities and colleges ("Begabtenprüfung" gem. § 58 Abs. 7 LHG).

For an application for the Bachelor program to become a secondary school teacher, the higher education entrance qualification is mandatory.

General information: Passing the entrance examination is a prerequisite to being admitted to the

university. The admission committee decides on the allocation of the university places to applicants who have passed the entrance examination.

### **I am in the process of taking my secondary school graduation examination. Can I submit my diploma subsequently?**

Yes, you can. In this case you must submit an official confirmation of the probable completion of your secondary school graduation examination together with your application documents. It is sufficient to submit the last school certificate.

### **I missed the application deadline. What can I do?**

Unfortunately, it is not possible to apply after the application deadline. You may apply for the next semester, observing the deadlines.

### **Does the university offer preparatory courses for the entrance examination?**

The university offers a day-long Entrance Examination Check. Prior registration is required.

You can also attend a preparatory course at music schools in Stuttgart. For further information on the Entrance Examination Check and the preparatory course click [here](#).

## **QUESTIONS ON LANGUAGE SKILLS**

### **Which language certificate is required?**

The following certificates documenting German language skills are required if the applicant did not obtain his/her university entrance qualification (secondary school graduation, e.g. German Abitur) from a German-language establishment:

- For a Bachelor course: language course B 2
- In the case of insufficient German language skills, admission may be granted on the condition that the applicant acquires such skills within six months and documents said skills in an examination. If the examination is failed, the admission will be revoked.

For the Master and Concert Examination programs, language skills documentation is normally not necessary. However, the entrance examination is held in German. Thus, a sufficient level of German language skills is required. In certain Master courses, a language test is part of the entrance examination (opera, concert performance, instrumental pedagogy, correpitition, song, musicology).

### **When does the language certificate need to be submitted?**

As a rule, the language certificate must be submitted with the application documents for the entrance examination. It is possible to submit it subsequently when sending in your enrolment documents. Alternatively, the language test can be taken during the first semester.

### **Where can I attend a German language course?**

The Verbund für Sprachenangelegenheiten VESPA is a cooperation of several universities, namely the Hochschule der Medien, Hochschule für Technik Stuttgart, Staatliche Akademie der Bildenden Künste Stuttgart and Staatliche Hochschule für Musik und Darstellende Kunst Stuttgart, aimed at offering joint cross-university language courses.

VESPA offers different German language courses for different skill levels (A1 - C1). There are intensive courses held before the start of the semester, and there are courses during the semesters. If you have questions regarding the content and organization of the German language courses, please check their [website](#) or contact VESPA directly by e-mail: [vespa@hft-stuttgart.de](mailto:vespa@hft-stuttgart.de).

## QUESTIONS REGARDING THE EXAMINATIONS

### **Where can I find information on the requirements regarding the applicable examination program?**

You can find information on the program and relevant requirements on the websites that provide information on the individual study courses. In the right-hand sidebar, there is a link titled “Anforderungen der Aufnahmeprüfung” (Requirements of the entrance examination). Here you will find a specific description of the individual partial examinations and their content.

### **Will an accompanist/répétiteur be made available for the entrance examination?**

Yes, there will be one.

### **May I bring my own accompanist to the entrance examination?**

Yes, this is possible for all study courses.

### **Can I bring my own band for the aptitude test in Jazz and Popular Music?**

No, this is not possible. You will play or sing together with students of the State University of Music and the Performing Arts Stuttgart and with two other applicants.

### **What should I take into consideration regarding the day of the examination?**

Please note that we will consider only applicants who are present on time. Further information on the date, room number and time can be found on your invitation to the entrance examination.

### **In which order do the major subject, minor subject and theoretical examinations take place?**

Passing the major subject examination is the general prerequisite for being admitted to any other examinations. The exact dates can be found on your invitation.

### **How will I know if I passed the major subject examination and have to take the minor subject examinations later?**

Immediately after the major subject examination, the major subject committee will inform you on site if you passed and have to come to the minor subject examinations.

### **When will I know whether I am accepted to the university?**

The allocation of university places is made after the conclusion of the entire entrance examination period. You will receive information on the result of your entrance examination via the online portal.

### How can I enroll after receiving my letter of admission?

The following documents must be received by the university within the deadline specified in the letter of admission:

- an official identification document
- a certificate of statutory health insurance
- proof of payment of the enrolment fee
- for foreign applicants, a residence permit giving permission to study

### Are previous academic achievements from other universities recognized by HMDK Stuttgart?

Upon request, previous academic achievements can be credited on the basis of submitted documentation and after consultation with the Prorektor for Studies and Study Administration. Click [here](#) for further information.

### How can I qualify for admittance to a higher semester?

Qualifying for a higher semester is only possible after successful completion of the entrance examination. To arrange this, please contact the Prorektor for Studies and Study Administration.

### How much does a study program cost?

The applicable semester fee must be paid. It comprises the administrative fee, the fee for Student Services and the fee for the VVS urban transport ticket. This allows students to use public transport in the VVS area free of charge from 18:00 on.

Students enrolling for an advanced Master or other postgraduate program must pay special tuition fees per semester:

- 500 € - 650 € for a postgraduate Master degree
- 1,000 € for a concert and/or stage examination
- 500 € - 1,000 € for the CAS program (Advanced Studies)
- 240 € for the Methodology complementary studies

Students from non-EU countries must pay tuition fees of 1,500 € per semester.

Students pursuing a second degree must pay tuition fees of 650 € per semester.

For an exact breakdown of the semester fee and detailed information on tuition fees, please refer to the websites [Student Services/Enrolment](#).

### Can I attend courses as a guest student?

If you are interested in attending lectures, seminars and group lessons at our university, you can enroll as a guest student within the first four weeks of the semester.

You must apply for guest student status and pay a fee of 100 € per semester. You can complete all formalities in the student registry office (room No. 9.33). There you will be given your guest student ID. It allows you to take part in all offerings listed in the "Guest students" section in the university calendar. The application for guest student status can be downloaded on the right-hand side of the download area and is also available in the student registry office.

For more information, please refer to the [website](#).

## Can I get one-to-one lessons on an instrument, singing or another artistic subject (e.g. composition) at the university?

Private one-to-one lessons are possible in the form of so-called contact studies. The prerequisites for contact studies are a university degree from a music university or college and work experience of one year. The objective of private one-to-one lessons is a strengthening of the level of training at the highest level under the artistic and professional guidance of instructors of HMDK Stuttgart. Click [here](#) for further information.